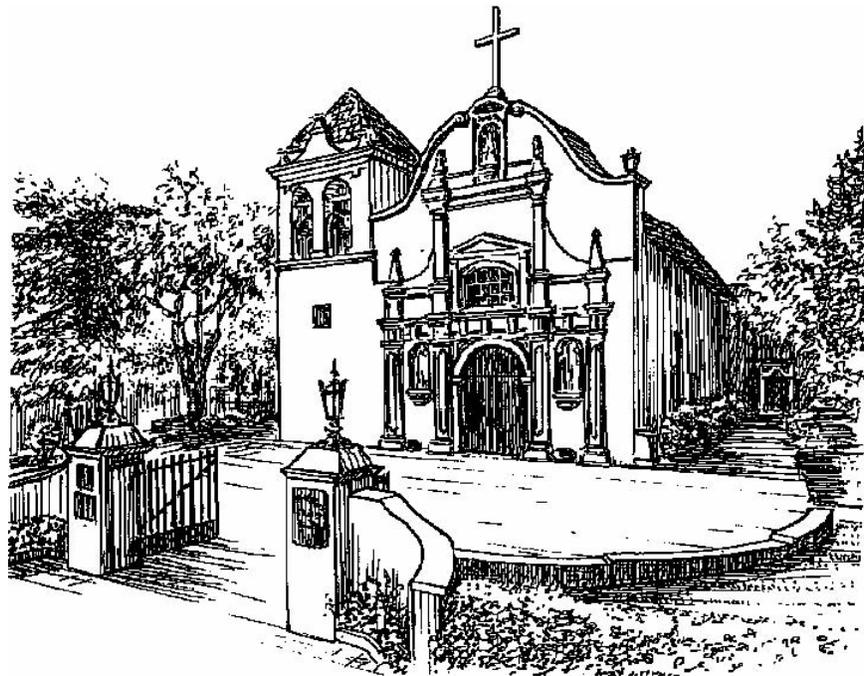


Guidelines for the Sacrament of Marriage

San Carlos Cathedral Parish
“The Royal Presidio Chapel”



500 Church Street • Monterey, California • 93940

Phone (831) 373-2628 • Fax (831) 373-0518

www.sancarloscathedral.org

Teri Dawn, Wedding Coordinator

tdawn@sancarloscathedral.org

Dear Engaged Couple,

Congratulations on your decision to be married! The San Carlos Cathedral Parish Family and the entire Church rejoice with you and wish you God's blessings as you prepare to celebrate this sacrament of God's love.

Your wedding day marks the beginning of your married life together. You have found each other, you have taken the time to know each other, to grow in love for each other, and now you are ready to celebrate the sacrament of matrimony. Therefore, your wedding should be marked with words, gestures, and music that reflect your faith in God through Jesus Christ and your love for one another. Your wedding and your marriage belong to you. They also belong to Christ and the Church. When you come to the Church to be married, you are expressing your commitment to live as Catholic Christians accepting God's call to live the vocation of marriage in faith and love. The community of the church will support you with its prayers for the rest of your life. It is the relationship of both you and the Church community that makes marriage in the Church very special and holy.

We hope the following information will assist you in your preparation for marriage and planning your wedding. Your wedding day is a very significant moment and celebration in your life. San Carlos Cathedral Parish Community wishes to support you and help you celebrate this joyous occasion.

Sincerely,

Fr. Peter Crivello & the San Carlos Cathedral Parish Staff

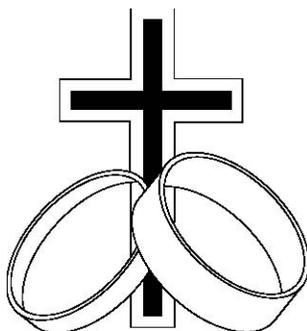


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FREQUENTLY ASKED QUESTIONS ABOUT WEDDINGS AT SAN CARLOS CATHEDRAL

❖ How much does it cost to get married at San Carlos?

The donation for a wedding depends greatly on your current participation with our parish community, and is best described in one of three categories explained below. A non-refundable reservation deposit of \$200 is due in order to confirm your desired date. This \$200 deposit is applied to your total balance. In addition to the set donation amount asked of engaged couples (see below), we are also asking that couples donate \$500 to our Cornerstone Campaign** which directly benefits the Restoration of the Cathedral. Much of the funds raised for the Restoration, have come from our parishioners who have given generously so that all may feel welcome and experience the beauty of our historic Cathedral.

Parishioner – \$800 (+\$500) = \$1,300

Are you an active, contributing member of our parish community? Do you attend mass regularly and would one of our priests recognize you if you approached him after mass? Do you tithe regularly and in a way that both you and our staff can document your generosity for tax purposes? ***If you or your parents have already contributed a significant amount to the Cornerstone Campaign, the additional \$500 is waived.*

Local Catholic with Some Affiliation with Our Parish or School – \$1,500 (+500) = \$2,000

Did you grow up in Monterey attending San Carlos, but have moved away? Do you live on the Monterey Peninsula but rarely attend mass or are involved with another parish community? Do your parents attend San Carlos? Did you attend San Carlos School for a period of time? Were you baptized or did you make your first communion here, or perhaps your parents or grandparents were married in the Cathedral?

Non-Parishioner – \$2,000 + (\$500) = \$2,500

Do you live out of the Monterey area and belong to another Catholic parish where you will be preparing for your Sacrament of Marriage? Are you planning your wedding reception in the area and looking for a Catholic church to celebrate your wedding?

❖ What times and days can I have my wedding?

Weddings are held on **Saturdays at 11:00am** and **1:00pm ONLY**. You are given 20 minutes following your ceremony for photographs inside the Church, but may remain on the grounds outside quietly for as long as you like. Times on weekdays (M-F) are more flexible and can be scheduled during evening hours. Weddings are not celebrated on Sundays, Holy Days, Holidays, any day between Ash Wednesday and Easter Sunday, on the weekend following Easter, or the weekends before and after Christmas. Dates and times are scheduled based on availability on our parish calendar.

❖ How can I check availability or “hold” a wedding date?

You are welcome to call the Parish Wedding Coordinator, Teri Dawn at anytime and check to see if your desired date is available. Teri is happy to place a 2-week “courtesy hold” on a date, but cannot confirm or guarantee a date until you have submitted ALL the required paperwork and \$200 non-refundable deposit to the Office. (See “Setting A Wedding at San Carlos” for more details.)

❖ What if I cancel my wedding or change my mind about our desired date?

Please note that the reservation deposit of \$200 is non-refundable upon cancelation of your wedding, however any additional amount already donated to the Cathedral will be refunded to you. We simply ask that you provide in writing the name and address of the person the check is to be made payable to and where it is to be mailed. If you decide to change the date of your wedding, your \$200 deposit will be applied to your new date. There is no need to send in a new reservation deposit.

MORE FREQUENTLY ASKED QUESTIONS

- ❖ **Can I have a priest from San Carlos celebrate my marriage if I am not a parishioner?**
Our two priests here at San Carlos only celebrate marriages for current, active parishioners. As with many parishes, our resources and time are limited and our priests focus their efforts on serving the needs of our parish community. If you are not a parishioner of San Carlos, you will need to make arrangements for a priest or deacon to travel to Monterey to celebrate your marriage.
- ❖ **Is there a dressing room or a place for me to get ready at the Cathedral?**
Unfortunately, there are no dressing rooms or preparation rooms available at the Cathedral. Please take note of this when making your preparations and plan accordingly. Vehicles may arrive in the front of the Cathedral and remain by the entrance until the bridal party has entered the church. Public restrooms will be available for you and your guests. They are located in the carport near the main entrance of the Rectory.
- ❖ **Do both my fiancé and I have to be Catholic to get married in the Church?**
Only one of you is required to be a baptized Catholic to celebrate the Sacrament of Marriage, however, special dispensations are required for the marriage to be valid. Please discuss your situation with the priest during your marriage preparation and prayerfully consider the reasons you and your fiancé have chosen to have a Catholic ceremony.
- ❖ **Will we have a wedding rehearsal at San Carlos?**
The wedding rehearsal allows the bridal party to become familiar with what will take place during the wedding liturgy, and answer any questions that may arise. Rehearsals help everyone understand the importance and dignity of the Sacrament of Marriage, and provide the bride and groom and their guests with a more relaxing and holy wedding day. Non-parishioners are asked to bring the visiting priest who is officiating the wedding to the rehearsal.

The rehearsal time must be arranged with the San Carlos Wedding Coordinator. It usually takes place the day before your wedding and typically lasts about one hour. Please do not schedule rehearsal dinners or parties before arranging the date and time with the Wedding Coordinator. We will try to be accommodating with your time preference, but please understand that both the Cathedral and/or staff may require the rehearsal to take place on a day or time other than your first choice.

We ask that only those directly involved in the liturgy be on time and present at the rehearsal. We suggest that other family members and friends do not come to the Cathedral for rehearsal. This keeps things simple and helps the rehearsal to go smoothly and timely. The rehearsal will be cancelled if the bride and groom are not in attendance, or show up more than 20 minutes late.
- ❖ **Can the San Carlos Wedding Coordinator help us plan our liturgy?**
Yes! The Wedding Coordinator is happy to help you plan the ceremony or mass, and go over the details of the ceremony. You will choose your own readings, songs, traditions, etc. Prior to the rehearsal, the Wedding Coordinator will go over all of the selections you have made and answer any questions you may have. The Wedding Coordinator will also lead everyone through the rehearsal, and will be present before, during and after your wedding ceremony. All ceremony planning should be completed at least 2 weeks before your wedding date.
- ❖ **Can I bring in my own musicians for the wedding?**
You are more than welcome to bring your own instrumentalists or vocalist for your ceremony, however, one of the San Carlos music ministers must be employed and present as well. All guest soloists or musicians must be pre-approved by the Assistant Music Director.

Setting a Wedding Date

For Parishioners – Couples who are members of San Carlos Cathedral Parish are expected to make an appointment for an interview with a parish priest at least six months in advance of the proposed wedding date. It is preferable that this appointment is made as far in advance as possible. A date for the wedding celebration can only be booked after the parish priest has had the opportunity to meet the engaged couple and begin the process of marriage preparation and gathering necessary documents. **A wedding date may be set with the Wedding Coordinator once you have contacted a priest and the Parish Office has received your signed Parish Wedding Agreement (on page 12), and the \$200 non-refundable reservation deposit.**

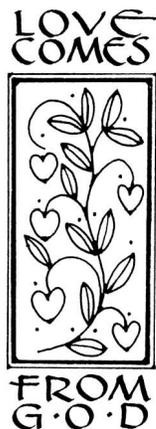
For Both Local and Out-of-Town Catholics who are NOT San Carlos Parishioners – Due to the overwhelming demand placed on the Cathedral staff for weddings and other sacraments, non-parishioners must provide their own priest or deacon to officiate at their wedding ceremony. Couples who are not members of San Carlos Cathedral Parish are required to contact their local parish priest to obtain a Letter of Permission to be married outside of their parish. In addition, the priest must sign the Marriage Preparation and Celebrant Agreement (on page 13) agreeing to be responsible for preparing the couple for the Sacrament of Marriage and traveling to San Carlos Cathedral to officiate the wedding ceremony.

A wedding date may be set at San Carlos with the Wedding Coordinator once the Parish Office has received the completed Celebrant Agreement (on page 13), along with a Letter of Permission, your signed Parish Wedding Agreement (on page 12), and the \$200 non-refundable reservation deposit.

We will NOT schedule a wedding without first receiving confirmation in writing that the visiting priest or deacon will officiate and provide a replacement if for whatever reason he is unable to be present at the ceremony. (See page 13 included in these Guidelines)

In addition, the visiting priest or deacon must supply our diocese with current documentation that he possesses faculties in his home diocese, and agrees to prepare the couple according to the guidelines of the Diocese of Monterey and San Carlos Cathedral for the Sacrament of Marriage. All paperwork and documentation must be completed and submitted to the parish office no later than 30 days prior to the wedding date.

It is the responsibility of the engaged couple to make an appointment to see the priest and to consult with him before making any commitments with caterers, reception halls, etc.



Required Documents for Marriage Preparation

At time of reservation: (These documents should be given to the San Carlos Wedding Coordinator)

1. Parish Wedding Agreement, signed by both people intending to marry (see page 12).
2. \$200 non-refundable reservation deposit.
3. If not current parishioners of San Carlos, Letter of Permission to marry outside of your home parish from local priest.
4. If not current parishioners of San Carlos, Marriage Preparation and Celebrant Agreement completed and signed by the priest responsible (see page 13).

During time of marriage preparation: (These documents should be given to or provided by the priest preparing you for marriage.)

1. Baptismal Certificates – Original certificates with notations (sacraments) for the Catholic and Christian parties. This original certificate must be dated within six months of the proposed wedding date. Contact your church of baptism.
2. First Communion and Confirmation Certificates for the Catholic parties – photocopies are acceptable.
3. Freedom to Marry Forms are required when the couple is not active members of San Carlos Cathedral, or not personally known by the parish staff. Two witnesses will be asked to testify that neither the bride nor groom have been married before.
4. Pre-Nuptial Investigation documents for both the bride and the groom will be completed by the priest responsible for the marriage preparation.
5. Pre-Nuptial documentation from premarital counseling or a psychologist assessment. Currently, parishioners of San Carlos will meet with Carol Kaplan, M.F.C.C., or another approved counselor.
6. Dispensations, or special permission, is required from the Bishop of Monterey for the wedding to take place if either the bride or groom is not Catholic. The priest assisting you with preparation will help with the required forms.

At least 30 days prior to wedding date: (Given to San Carlos Cathedral)

1. A copy of the Engaged Encounter Certificate received at the completion of the retreat weekend.
2. California State Marriage License is required by law for marriages taking place within the State of California. A marriage license is valid for 90 days from the date of application. For further information, please call the county Clerk's Office in Salinas at (831) 647-7906. A Catholic priest cannot marry any couple without possession of a marriage license.
3. Remaining Church Donation Balance and/or Cornerstone Campaign Contribution

****Please Note:** The Diocese of Monterey requires that all engaged couples attend an **Engaged Encounter Retreat Weekend** prior to marriage. Please schedule your weekend as early as possible in your marriage preparation as space and dates are limited. You may attend the retreat at any Engaged Encounter location throughout the country. ([For registration dates and information, visit www.engagedencounter.com](http://www.engagedencounter.com))

It is the couple's obligation to be sure that all paperwork and donations are received by the Parish Office at least 30 days prior to the ceremony. Please do not wait for us to call you. You must take the initiative. **If the necessary paperwork and donation balance is not received one month prior to the ceremony, San Carlos Cathedral reserves the right to cancel your wedding ceremony.**

Church Donations & Reservation Deposits (Effective August 14, 2012)

Below outlines the required reservation deposit and donations for having your wedding here at San Carlos Cathedral. The church donation helps sustain the ongoing ministry of the parish, and helps maintain our newly restored, historical Cathedral. In addition to the set donation amount asked of engaged couples (see below), we are also asking that couples donate \$500 to our Cornerstone Campaign** which directly benefits the Restoration of the Cathedral. Much of the funds raised for the Restoration, have come from our parishioners who have given generously so that all may feel welcome and experience the beauty of our historic Cathedral.

The donation for a wedding depends greatly on your current participation with our parish community, and is best described in one of three categories explained below:

Parishioners: \$1,300

Are you an active, contributing member of our parish community? Do you attend mass regularly and would one of our priests recognize you if you approached him after mass? Do you tithe regularly and in a way that both you and our staff can document your generosity for tax purposes? You are considered a parishioner if you can answer "yes" to these questions.

\$200 Non-refundable Reservation Deposit

\$450 Church Donation

\$150 Marriage Preparation/ Coordination

\$500 Cornerstone Campaign for the Cathedral Restoration Project**

This amount includes the marriage preparation and ceremony with a San Carlos priest, a wedding coordinator to help plan your liturgy, facilitate the rehearsal, and coordinate the wedding ceremony, and the use of the Restored Cathedral.

***If you, (the bride or groom) or your parents have already contributed a significant amount to the Cornerstone Campaign, the additional \$500 is waived.*

Local Catholics with Some Affiliation to San Carlos Parish or School: \$2,000

Did you grow up in Monterey attending San Carlos, but have moved away? Do your parents attend mass here at San Carlos? Do you live on the Monterey Peninsula but rarely attend mass or are involved with another parish community? Did you attend San Carlos School for a period of time? Were you baptized or did you make your first communion here, or perhaps your parents or grandparents were married in the Cathedral? Answering "yes" to any of these questions, qualifies you as a "Local Catholic."

\$200 Non-refundable Reservation Deposit

\$550 Church Donation

\$650 Facilities Use Fee/ Coordination

\$500 Cornerstone Campaign for the Cathedral Restoration Project

This amount includes a wedding coordinator that will help plan your liturgy, facilitate the rehearsal, and coordinate the wedding ceremony, and use of the Restored Cathedral.

Non-Parishioner: \$2,500

Do you live out of the Monterey area and belong to another Catholic parish where you will be preparing for your Sacrament of Marriage? Are you planning your wedding reception in the area and looking for a Catholic church to celebrate your wedding? We welcome you to Monterey.

\$200 Non-refundable Reservation Deposit

\$650 Church Donation

\$850 Facilities Use Fee/ Coordination

\$500 Cornerstone Campaign for the Cathedral Restoration Project

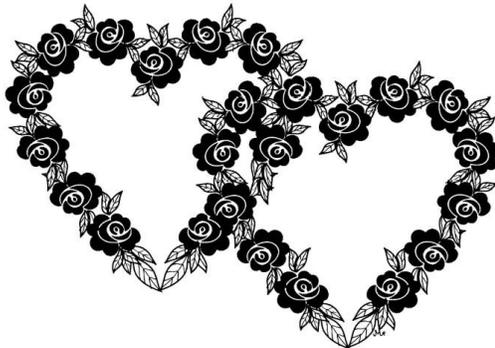
This amount includes a wedding coordinator that will help plan your liturgy, facilitate the rehearsal, and coordinate the wedding ceremony, and the use of the Restored Cathedral.

Marriage Preparation Only – \$200

This amount is for parishioners who wish to have marriage preparation with a San Carlos priest, but will have the wedding ceremony at another parish or location.

ADDITIONAL NOTES:

- ❖ The non-refundable reservation deposit of \$200 is due with all appropriate paperwork at the time your wedding date is secured. The remaining balance must be received no later than thirty (30) days prior to your wedding date. If payment in full is not received and/or we are unsuccessful in contacting you, we will assume that your wedding is cancelled.
- ❖ The \$500 donation for the Cathedral Restoration Project should be made payable directly to the “Cornerstone Campaign.” All other amounts should be made payable to “San Carlos Cathedral.”
- ❖ Individual gifts to clergy are at the couple’s discretion. You may wish to give a personal gift to the priest who presides at your wedding. If the priest celebrating your wedding is not from our parish, your gift/stipend to the priest is not included in your donation to the church. You will need to discuss this personally with him.
- ❖ Musician stipends are not included in the above amounts. Please contact the San Carlos music coordinator that you have selected for the appropriate stipend and due date.
- ❖ At times, circumstances may cause the preparing priest or deacon concern over a couple’s readiness for the Sacrament of Marriage. In such cases, when there is sufficient concern (incomplete documentation, poor psychological evaluations, hostility or refusal to cooperate with diocesan or parish regulations, etc.), 100% of your \$200 reservation deposit and Church donation will be returned.
- ❖ If you, as a couple decide to indefinitely postpone or cancel your ceremony, please notify the Cathedral as soon as possible, and submit a written statement indicating the address where you would like your Church donation to be mailed. Please note that in this case, the \$200 reservation deposit is non-refundable. In the event that you change the reserved date to a different approved date, all deposits and donations will be applied to your new reservation.



Music Guidelines

At least one (1) San Carlos musicians must be present at all weddings celebrated in the Cathedral. The approved musicians are listed below. Please contact each musician for individual availability, musical style, stipends, etc.

Elaine Miller, traditional/contemporary organist/vocalist (831.394.6239)
Arlala Shepherd, soloist (831.384.3704)

All music must be approved by the parish music minister you select for your ceremony, or, in the case of couples being prepared outside our parish, by our Assistant Music Director, Elaine Miller (831.394.6239). Please contact your music minister to set up a meeting at least two (2) months prior to your ceremony to select your liturgy music. Outside musicians are permitted, however one of the San Carlos music ministers must be employed and present. In addition, all guest soloists and/or musicians must be pre-approved by the Assistant Music Director.

Please note that although secular music is fine for a wedding reception, it is not appropriate for a religious ceremony/mass at the Cathedral. Pre-recorded music is never allowed.

Floral Arrangements & Wedding Décor Guidelines

San Carlos is the Cathedral for the Diocese of Monterey, as well as a historical landmark. Every effort is made so that the environment remains within Church liturgical guidelines, while maintaining its unique historic integrity. Please respect the Cathedral guidelines and leave it and its environs as clean as when the ceremony began.

Floral arrangements are limited to only one arrangement, which may be placed to the side of the sanctuary, but not in front of or on the altar. If you wish, one additional floral arrangement may be placed in the gathering area outside the front doors of the Cathedral.

Pew decorations are permitted, but they may NOT be attached with tacks, nails, tape, etc., and must be removed immediately after the ceremony. Please have your florist check with our parish if you have specific decoration requests.

Please note that the color of all décor in the Cathedral follows the appropriate liturgical season and cannot be changed or removed.

For your safety, floor runners of any kind are NOT permitted in the Cathedral. In addition, the throwing of rice, bird seed, candy, etc., inside the Cathedral or on the grounds is not permitted as it creates a safety hazard for those attending Mass at a later time. Also, flower petals may NOT be thrown down the aisle during the processional, or anytime on Cathedral grounds.

If any of these floral guidelines are not followed by the wedding couple, their guests, and/or the contracted florist, San Carlos Cathedral staff reserves the right to take down floral arrangements that violate these guidelines.

It is **YOUR RESPONSIBILITY** to make sure your florist or a wedding guest removes ALL FLORAL ARRANGEMENTS and DÉCOR that is not being donated to San Carlos by the end of your designated wedding time frame.

We recommend that you give a copy of these guidelines to your florist when planning your floral arrangements for the Church.

Photography & Videography Guidelines for San Carlos Cathedral

The liturgy during which you celebrate the sacrament of marriage is a sacred moment of rejoicing in prayer, song and gesture, therefore we encourage photographs of this special day in your lives. We ask that you observe the following so that the sacred joy of this day will not be interrupted by photography equipment, recording devices, or photographers.

We ask that you please give a copy of these Photography/Videography Guidelines to the professionals you choose to record your day as they will be expected to adhere to the guidelines.

Photographers/Videographers are expected to conduct themselves in a professional manner as befitting to a religious ceremony. They should never interfere with the celebration of the ceremony or distract those in attendance. All movement and noise should be held to a minimum. Flash photography is not permitted at all during the ceremony as it is distracting to the priest and all those celebrating this joyous sacrament. Appropriate church dress is expected (no shorts, tee shirts, jeans, offensive logos, etc.).

Photographers/Videographers may set up in the choir loft or along the side wall of either transept. Once the liturgy processional has concluded, they may also set up behind the guest seated in the furthest pew back as not to obscure any view of any seated guests. Videotaping should remain stationary.

They may not set up in the altar area or on elevated platforms. The sanctuary, or altar area, may not be entered at any time during the ceremony, and equipment is not to obscure the view of any seated guests. No exceptions will be made. Only NON-FLASH pictures may be taken.

Once the liturgy begins, Photographers/Videographers are not permitted to roam about the Cathedral. The liturgy begins with the entrance procession.

Only the lighting already available in the Cathedral may be used during the ceremony. No additional lighting may be brought in during the celebration. Additional lights may be used for posed pictures after the ceremony. It is never permissible to run extension cords around the Cathedral since it creates a safety hazard. Our sound system is very sensitive, so we ask that you please not use a wireless radio microphone when videotaping as it will interfere dramatically with the sound system.

Moving or standing on church furniture is never allowed, including standing on pews or using ladders during the ceremony. Photographers are asked to respect the sacred space of the Cathedral. No church furnishings are to be moved. All of the furniture in the Cathedral has a purpose and a place. Please do not re-arrange it for your convenience. The furniture, particularly in the sanctuary, is old, heavy and valuable. This includes not only the altar and ambo, but candles, flowers, chairs, etc. Photographers must bring their own ladders, tripods, and props.

Pictures may be taken inside the Cathedral for 20 minutes after the wedding ceremony has concluded (for example 12:20pm for an 11:00am wedding or 2:20pm for a 1:00pm wedding). Flash may be used during the posed pictures after the liturgy has ended.

Refuse is to be properly disposed of and not left anywhere in the Cathedral, pews or on the grounds. All electrical cords must be securely taped down.

We recommend that you give a copy of these guidelines to your photographer/ videographer when planning your wedding. The parish wedding coordinator will be happy to answer any questions or show the photographer where they are able to stand during the ceremony to take photos prior to your wedding.

How Do I Schedule A Wedding? (for San Carlos Parishioners):

Before a wedding can be scheduled at San Carlos Cathedral, you must do ALL of the following:

- ❖ Contact San Carlos Cathedral at least six (6) months prior to the desired wedding date to check for availability.
- ❖ Schedule an appointment to meet with one of our priests for an initial pre-marital interview.
- ❖ Pay the \$200 non-refundable reservation deposit. (This amount will be applied toward your total wedding donation.)
- ❖ Read all pages of these Wedding Guidelines carefully, then complete the San Carlos Cathedral Parish Wedding Agreement that follows. This must be signed by both you and your fiancé.

How Do I Schedule A Wedding? (for Local Catholics & Non-Parishioners):

Before a wedding can be scheduled at San Carlos Cathedral, you must do ALL of the following:

- ❖ Contact San Carlos Cathedral Wedding Coordinator at least six (6) months prior to the desired wedding date to check for availability.
- ❖ Obtain a “Letter of Permission” from your local parish priest granting permission for you and your fiancé to marry outside of your local parish.
- ❖ Have your local parish priest complete the Marriage Preparation and Celebrant Agreement (page 14) committing to prepare you and your fiancé for marriage, as well as agreeing to travel to San Carlos Cathedral to celebrate the ceremony. (Please be aware, the priests of San Carlos Cathedral are not available to celebrate weddings for non-parishioners.)
- ❖ Pay the \$200 non-refundable reservation deposit. (This amount will be applied toward your total wedding donation.)
- ❖ Read all pages of these Wedding Guidelines carefully, then complete the San Carlos Cathedral Parish Wedding Agreement that follows. This must be signed by both you and your fiancé.

Please sign and return the San Carlos Parish Wedding Agreement that follows on the next page, along with the \$200 non-refundable reservation deposit to the Parish Office:

San Carlos Cathedral Parish Wedding Agreement

Having read the Guidelines for the Sacrament of Marriage at San Carlos Cathedral, we acknowledge that we understand and will adhere to the guidelines and donations contained therein, without exception.

I. Desired Wedding Date (include year) _____ Time _____

II. Printed Name of Bride: _____

Current Address of Bride: _____ City, State, Zip _____

Daytime/Work Phone: _____ Home/Cell Phone: _____

Current Parish: _____

Active San Carlos Parishioner Local Catholic with Some Affiliation Non-Parishioner

I am a Baptized Catholic I am NOT a Baptized Catholic

I have NOT been married before I have been married before

Signature of Bride: _____ Date: _____

III. Printed Name of Groom: _____

Current Address of Groom: _____ City, State, Zip _____

Daytime/Work Phone: _____ Home/Cell Phone: _____

Current Parish: _____

Active San Carlos Parishioner Local Catholic with Some Affiliation Non-Parishioner

I am a Baptized Catholic I am NOT a Baptized Catholic

I have NOT been married before I have been married before

Signature of Groom _____ Date: _____

For Office Use Only: _____ Date Entered on Calendar _____ Priest/ Good Standing Verification Requested
_____ \$200 Deposit Paid \$ _____ Paid on _____ \$ _____ Paid on _____

Notes:

Required Celebrant Agreement for Non-Parishioners
(Local Catholics or Out-of-town Couples Getting Married at San Carlos Cathedral)

This form must be returned to San Carlos Cathedral in order to secure the date of your wedding, along with a letter of permission to marry outside your local parish, the \$200.00 non-refundable reservation deposit, and the signed Parish Wedding Agreement.

The final marriage paperwork and other required documents are not necessary with this letter.

I. Dear Father,

I have met with _____, members of my parish, and I agree to complete a program of marriage preparation with this couple that is equivalent to the requirements of the Diocese of Monterey and San Carlos Cathedral. I will complete all the necessary documentation concerning this marriage and will forward it at least 30 days prior to the date of the wedding.

I will also be available to perform the ceremony or provide a replacement if I am unable to be present for the ceremony on _____ at _____.
(date of wedding)

I am enclosing current documentation that I possess faculties in my home diocese.

Signature of Priest/Deacon _____ Date _____

II. Printed Full Name of Priest/ Deacon _____

Parish Name _____ Diocese _____

Address of Parish _____ City, State, Zip _____

Daytime Phone (_____) _____ Alternate Phone (_____) _____

III. ***Celebrant Information (Only if DIFFERENT than above)***

Printed Full Name of Clergy _____

Parish Name _____ Diocese _____

Address of Parish _____ City, State, Zip _____

Daytime Phone (_____) _____ Alternate Phone (_____) _____

Thank you for your cooperation!